

Meeting of the  
**IDAHO BOARD OF NURSING**

**MEETING MINUTES**

April 24, 2020


<u>Time and Place</u>		A regular meeting of the Idaho Board of Nursing was held on April 24, 2020. It was held by teleconference.
<u>Presiding</u>		Judy Taylor, MSN, RN, Chair, Boise
<u>Call to Order</u>		The meeting was called to order at 9:00 a.m., attendance was taken, and a quorum was declared.
<u>Members Telephonically Present</u>		Judy Taylor, RN, Boise, Chair Jennifer Hines-Josephson, RN, Rathdrum, Vice Chair Kit Batchelor, LPN, Caldwell Jan Moseley, RN, Coeur d'Alene Carrie Nutsch, LPN, Jerome Clayton Sanders, APRN-CRNA, Boise Laura Stott, RN, Boise Renée Watson, RN, Boise
<u>Members Absent</u>		None (Note: one board position is currently vacant)
<u>Staff Telephonically Present</u>		Russell Barron, MBA, Executive Director Sarah Phipps, MSHA, BSN, RN, Associate Director Andrea Anzalone, RN, Program Manager, Investigation and Discipline Katie Stuart, CIP, Program Manager, Alternative Programs Sharon Matthies, Data Coordinator Mindy Diehl, Financial Technician Kim Doods, TRS I
<u>Other Attendees</u>		Karen Sheehan, DAG, Board Counsel Cynthia Yee-Wallace, DAG (for executive session)
<u>Welcome</u>		Judy Taylor, Board Chair, outlined the business. Request to have items pulled from the Consent Agenda was offered and declined by all.

		<b>NEW BUSINESS</b>
<u>Reinstatement</u> <u>Motion to reinstate the license of Diana Curtis with conditions, license N-33983; Approved.</u>	1.	Andrea Anzalone, Program Manager for Investigation and Discipline, presented the following case: Diana Curtis. Motion made, seconded and approved that the Board grant the application for reinstatement to include the following terms and conditions: an active single state license for the term or probation, complete Nurse Refresher Program and enroll in 5-yr PRN program.
<u>Statute Change – Discipline Idea</u> <u>Motion to approve modification to Idaho Code 54-1413(c); Approved.</u>	2.	Andrea Anzalone, Program Manager for Investigation and Discipline, and Karen Sheehan, DAG, Board Counsel, presented change to existing statute expanding when a license can be revoked to include entry of a guilty plea. Motion was made, seconded and approved that the Board approve the modification to Idaho Code 54-1413(c) to add the phrase “enters a guilty plea.”
<u>Unitek Application for Provisional Approval</u> <u>Motion to accept Unitek’s Application for Provisional Approval; Approved.</u>	3.	Sarah Phipps, Associate Executive Director, discussed Unitek’s application for approval. Questions were answered from Unitek faculty regarding clinical experiences, simulation labs and collaboration with institutions. Motion was made, seconded and approved that the Board accept Unitek’s Application for Provisional Approval for the Boise campus and that the Board grant contingent provisional approval for the Idaho Falls campus (when the campus becomes fully operational).
<u>Strategic Planning</u> <u>No motion was made.</u>	4.	Russ Barron, Executive Director, presented a new draft Vision, Mission, and Core Values developed with staff leadership in consultation with Marsha Bracke, and input from the survey completed by Board members. Board members shared their ideas and suggestions. Discussion to revisit topic later in the meeting; no motion made.
<u>COVID-19 Response Update</u>	5.	Russ Barron, Executive Director, shared fast-tracking licensing pre-graduates and apprentices and collaboration with schools; NCSBN staff recognized Idaho Board as leader in this effort; Board staff working from home; Daily conference call with staff; New website rolled out.
<u>Motion to go into Executive Session pursuant to Idaho Code §74-206(1)(f); Approved.</u>  <u>Motion to exit Executive Session and return to Regular Session; Approved.</u>	6.	Executive Session  Motion to go into Executive Session pursuant to Idaho Code §74-206(1)(f) to communicate with legal counsel regarding pending/imminently-likely litigation; Motion made, seconded and approved. Roll call taken by Board staff.  Motion to Exit Executive Session and Return to Regular Session; Motion made, seconded and approved.  No action taken as result of Executive Session.

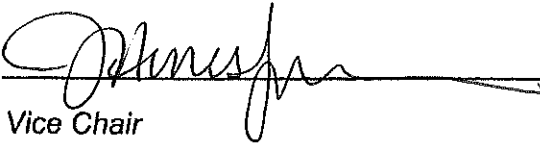
<u>Board Logo</u>  <u>Motion to adopt new Board Logo; Approved.</u>	7.	Board Logo presented by Katie Stuart, Program Manager, Alternative Programs. Unveiled new website for modern times with a new look. Objective was to build a new visual identity. Motion was made, seconded and approved to adopt the Board Logo (option #3) as presented.
<u>Meeting Minutes</u>  <u>Motion to adopt the Meeting Minutes from the January 2020 board meeting and the Meeting Minutes from the February 18, 2020 special board meeting; Approved.</u>	8.	Meeting Minutes  Motion made, seconded and approved to adopt the Meeting Minutes from the January 30-31, 2020 board meeting and the Meeting Minutes from the February 18, 2020 special meeting as presented.
<u>APRN-AC Candidate</u>  <u>Motion to approve the appointment of Joel E Clearly, M.D. to the committee; Approved.</u>	9.	Sarah Phipps, Associate Executive Director, provided a synopsis of what the APRN-AC committee does and presented the resume of Dr. Joel E. Clearly for consideration. Motion made, seconded and approved to approve Dr. Clearly as a member of the APRN-AC.
<u>Board Office Move Update</u>	10.	Russ Barron, Executive Director, presented updates regarding move to Chinden Campus. A high-level design has been approved. Construction should start July 1 <sup>st</sup> and will be completed in 90 days. New facility will have badged doors for increased security and has an existing board room. Current office space lease has been extended through November, paid through September, with a month-to-month option in place thereafter.
<u>June Special Board Meeting</u>	11.	Russ Barron discussed potential need to have a two-hour special teleconference meeting before the July board meeting. Schedule requests will be sent to determine best date and time. Meeting can be cancelled as necessary.
<u>Strategic Plan - revisited</u>	12.	Discussion continued around the strategic plan. Board members provided suggestions and it was determined that the plan with changes to the Mission Statement wording be brought back during the June meeting.
<u>Consent Agenda</u>  <u>Motion to accept consent agenda as modified; Approved.</u>	13	Consent agenda items for discussion: Organization chart had incorrect vice chair listed and will be corrected. Letters provided to the Board regarding discipline will be brought back to the Board for review in the July meeting.  Motion made, seconded and approved to adopt the Consent Agenda as presented.
<b><u>ADJOURNMENT</u></b>		
The meeting Adjourned at 12:20 p.m. on Friday 4/24/2020.		

**MINUTES APPROVAL**

**Signatures:**

  
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Chair

  
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Vice Chair