



Policy Number: IX- ADVANCED PRACTICE PROFESSIONAL NURSES - 1

Policy Name: **PEER REVIEW - APPNS**

Adoption Date: November 11, 2004 – by Board of Nursing

Revision Date:

Review Date: 4/1/09

Introduction: **Nursing Practice Act 54-1411(2)**

Certified nurse midwives, clinical nurse specialists and nurse practitioners desiring license renewal must provide proof, satisfactory to the board, of the applicant's competence to practice by documenting completion of a peer review process.

**Administrative Rules IDAPA 23.01.01.300.**

The advanced practice professional nurse license may be renewed every two (2) years as prescribed in the Section 54-1411, Idaho Code, provided that the advanced practice professional nurse:

**07. Peer Review Process.** [Provides] evidence, satisfactory to the board, of completion of a peer review process acceptable to the Board. Applies to: CNM, CNS, NP.

Purpose: To define APPN peer review and establish what constitutes evidence of a peer review process.

Policy:

A. **Peer Review is:**

1. A process that measures on-going practice competency of the advanced practice nurse (APPN).
2. Performed by a licensed APPN, Physician, PA or other professional certified by a recognized credentialing organization.
3. Focused on a mutual desire for quality of care and professional growth incorporating attitudes of mutual trust and motivation.

B. **Peer Review shall:**

1. Reflect nationally recognized standards of care.
2. Provide evidence of competence.
3. Include one or more of the following peer review processes:
  - a. Clinical rounds
  - b. On-site peer collaboration
  - c. Retroactive records review
  - d. Other appropriate processes as defined by the APPN and approved by the Board
4. Provide evidence that issues identified in the peer review process have been/are being appropriately addressed.

C. **Completion of a peer review process will be evidenced by:**

1. Signature of the attestation statement at the time of biennial licensure renewal.



2. APPN supporting documentation at the request of the Board, e.g., signed peer statement, reports/records, peer contract, institutional policy, etc.
3. Demonstration/documentation available at on-site practice audit.



Policy Number: IX- ADVANCED PRACTICE PROFESSIONAL NURSES - 2

Policy Name: **CRITERIA FOR APPN CONTINUING EDUCATION**

Adoption Date: April 1, 1999

Revision Date: 4/29/2010

Review Date: 4/29/2010

Purpose: To establish requirements for providers of CE, the relevance of content of CE, acceptable CE activities and documentation of participation.

Policy: The following criteria apply to APPN continuing education:

- A. The provider of continuing education must be
  - a. a nationally recognized nursing organization; or
  - b. an accredited academic institution; or
  - c. a provider of continuing education recognized by another board of nursing; or
  - d. a provider of continuing education recognized by a regulatory body of another discipline (e.g. CME, CPE, telemedicine); or
  - e. approved by the Board of Nursing.
- B. Content must be related to the practice of the APPN.
- C. Acceptable CE activities will include activities identified in 'A' above and in addition, may include
  - a. participate as the presenter of approved continuing education programs identified in 'A' (presenting continuing education programs may not be your primary job responsibility);
  - b. participation in related professional activities including but not limited to research, published material, teaching, peer review, precepting and professional auditing. A total of no more than three (3) contact hours may be awarded for related professional activities.
- D. The licensee must produce evidence of documentation of completion of the continuing education activity (e.g. transcript, certificate, verification letter, etc.) upon request.
- E. At the time of licensure renewal, all APPNs will be asked to attest to completion of required CE which complies with the above criteria. A sampling of APPNs will be audited at each renewal for compliance with identified requirements.
- F. Contact hours will be prorated for APPNs whose initial license was issued midway into a renewal period (e.g. a new graduate whose initial license is valid for 1 (one) year is required to attest to 15.0 contact hours of continuing education and 5.0 contact hours in pharmacology-related content).



Policy Number: IX- ADVANCED PRACTICE PROFESSIONAL NURSES - 3

Policy Name: **RE-ENTRY TO PRACTICE - APPNS**

Adoption Date: November 11, 2005

Revision Date:

Review Date: 4/1/09

Introduction: Applicants for initial, reinstatement or renewal licensure must:

- Hold a current license authorizing practice as a professional nurse (RN) in Idaho.
- Be nationally certified as an advanced practice nurse, unless exempt as defined by rules of the Board
- Have completed thirty (30) clock hours of continuing education related to the advanced practice specialty area within the previous 2-year renewal period. APPNs with prescriptive authorization must have completed at least ten (10) clock hours of pharmacology continuing education as part of the required 30 hours.

Purpose: To establish licensure processes for APPN applicants who have not actively practiced advanced practice nursing prior to licensure.

Policy:

- A. The advanced practice professional nurse who does not meet "active practice" requirements (i.e. who has practiced less than 200 hours during the renewal period or who has not practiced within the most recent 3 years prior to application for initial or reinstatement licensure) must complete requirements for re-entry to practice prior to issuance of a renewable license.
- B. Requirements for re-entry to practice are determined with consideration to length of time elapsed since most recent practice with a focus on currency of knowledge and demonstrated practice competence.
  1. Applicants who have been absent from practice for a period greater than 3 years but less than 5 years must complete 200 hours of advanced nursing practice under the direct supervision of fully licensed APPN or physician practicing in the same specialty practice area as that of the applicant. At the completion of the supervised practice, the supervising practitioner will submit a statement assessing the applicant's knowledge and practice ability in support of issuance of the renewable license.
  2. Applicants who have been absent from practice for a period greater than 5 years must complete at least 300 hours of advanced nursing practice under the direct supervision of a fully licensed APPN or physician practicing in the same specialty practice area as that of the nurse seeking licensure. At the completion of the supervised practice,



the supervising practitioner will submit a statement assessing the applicant's knowledge and practice ability in support of issuance of the renewable license.

3. Applicants who have been absent from practice for a period of greater than 10 years must submit an assessment of knowledge and clinical ability as well as a plan for remediation for consideration by the advisory committee of the Board. The advisory committee shall recommend a course of action for consideration by the Board.



Policy Number: IX- ADVANCED PRACTICE PROFESSIONAL NURSES - 4

Policy Name: CONTINUED RECOGNITION OF NATIONAL CERTIFICATION ORGANIZATIONS - APPNS

Adoption Date: February 3-4, 2005

Revision Date:

Review Date: 4/1/09

Purpose: To establish the process for continued Board-recognition of APPN certifying organizations.

- Policy:
- A. All recognized national certifying organizations for advanced practice professional nurses will be annually reviewed and evaluated for continued adherence to criteria established in Board of Nursing administrative rules.
  - B. The National Council of State Boards of Nursing "Annual APRN Survey Report" will serve as the primary source of information on adherence to criteria, as evidenced by:
    1. Recognition by NCSBN
    2. Accreditation by the American Board of Nursing Specialties (ABNS)
    3. Accreditation by the National Commission for Certifying Organizations (NCCA) plus evidence of compliance with nursing specific criteria
  - C. Annually, staff will prepare a report to the APPN Advisory Committee for their review, noting:
    1. Organizations assessed
    2. Information sources used
    3. Results of the review
  - D. The APPN Advisory Committee will report their findings to the Board of Nursing together with their recommendation for any change in approval status.



Policy Number: IX -ADVANCED PRACTICE PROFESSIONAL NURSE - 5

Policy Name: **APPROVAL FOR CNM HOME BIRTH PRACTICE**

Adoption Date: August 18, 2000

Revision Date: 4/29/2010

Review Date:

Purpose: To clarify the scope and standards of practice for Certified Nurse Midwives performing home births in Idaho.

Policy: Home Birth Practice Standards and Scope as defined by the American College of Nurse Midwives (ACNM) with the following additional conditions is the defined scope of practice for CNMs in Idaho.

Additional conditions include:

- The licensed CNM wishing to practice home births shall request approval by the Board of Nursing and shall submit documentation for consideration by the Advanced Practice Professional Nurse (APPN) Advisory Committee; and
- The APPN Advisory Committee shall review the request with consideration to evidence of safe and appropriate care, to include practice protocols, nurse/patient “contract for care”, nurse/backup physician collaborative arrangement, provision for routine and emergency transport, and other key practice standards as defined by the ACNM; and
- Based on their review, the Advisory Committee will recommend approval to practice home births to the Board of Nursing for their consideration; and
- The Board of Nursing shall accept, reject or modify the recommendation and shall notify the applicant of their decision.