

A Public Meeting of the
IDAHO BOARD OF NURSING

MEETING MINUTES

May 1, 2019

<u>Time and Place</u>	A special public meeting of the Idaho Board of Nursing was held May 1, 2019 via teleconference, hosted in the Board of Nursing Conference Room, 280 N 8 th St STE 210, Boise, ID 83702
<u>Presiding</u>	Judy Taylor, MSN, RN, Chair
<u>Call to Order</u>	The Board teleconference line and the Public line were opened and the meeting was called to order at 6:00 p.m. MDT. Roll was called, and a quorum was declared.
<u>Members Present in IBN Conference Room</u>	Judy Taylor, MSN, RN, Boise, Chair Renée Watson, RN, Boise
<u>Members Present via Conference Phone</u>	Carrie Nutsch, LPN, Jerome, Vice Chair Rebecca Reese, LPN, Post Falls Merrilee Stevenson, RN, Wendell Whitney Hunter, Consumer, Boise Clay Sanders, APRN-CRNA, Boise Jan Moseley, RN, Coeur d'Alene
<u>Staff Present in IBN Conference Room</u>	Janet Summers, Operations & Support Manager (until Executive Session)

New Business

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| <u>Motion to Accept the 3/20/19 Minutes as presented, Approved</u> | 1. Minutes from the March 20, 2019 meeting were approved as presented |
| <u>Motion to enter Executive Session pursuant to Idaho Code §74-206(1)(a), to consider hiring a public officer, employee staff member or individual agent, Approved</u> | 2. A motion was made and seconded to enter Executive Session per Idaho Code §74-206(1)(a), to consider hiring a public officer, employee staff member or individual agent. A roll call vote was taken; the motion was approved unanimously.

Instructions regarding the procedure to rejoin the meeting after the Executive Session ended were provided to the public by the Chair. The public line was placed in a hold status.

The Board discussed the applications and possible next steps. |
| <u>Motion to exit Executive Session and return to Open Session, Approved</u> | 3. A motion was made, seconded and approved to exit Executive Session and return to Open Session.

The public phone line was placed back in conference; the public were greeted and welcomed back by the Chair. |

Motion to conduct phone interviews with five (5) candidates, Approved

4. A motion was made, seconded and approved to conduct phone interviews with five (5) candidates (blinded by an assigned number).

Motion to name members of the Phone Interview Committee and to accept their candidate recommendations for in-person interviews, Approved

5. A motion was made, seconded and approved to name Janelle White, DHR; Carrie Nutsch, Board Vice Chair, and Whitney Hunter, Board Member as the Phone Interview Committee, and to accept their candidate recommendations for in-person interviews.

The Board Vice Chair will call the candidates and schedule their interview times.

Motion to accept the proposed screening questions for the phone interview, Approved

6. A motion was made, seconded and approved to accept the proposed screening questions that will be asked of all applicants during the phone interview.

Motion to hold live interviews on May 17, 2019 with the entire Board as the hiring panel, Approved

7. A motion was made, seconded and approved to hold the in-person interviews May 17, 2019 with the entire Board participating as the hiring panel.

Motion to accept the proposed interview tool with one deletion, Approved



8. A motion was made, seconded and approved to accept the proposed interview tool as written with one exception: the word "optional" will be stricken from the agreed upon section.

Adjournment

9. Meeting was adjourned at approximately 7:00 p.m. Both phone lines were closed.

MINUTES APPROVAL

Signature:

	<u>1-30-20</u>
Chair	Date
	1/30/2020
Vice Chair person	