

Meeting of the
IDAHO BOARD OF NURSING
Springhill Suites by Marriott
425 East ParkCenter Blvd.
Boise, ID

April 10-11, 2014

MINUTES

- Time and Place A regular meeting of the Idaho Board of Nursing was held on April 10-11, 2014 in Boise, ID
- Presiding Susan Odom, PhD, RN, Chairman
- Call to Order The meeting was called to order at 9:10 a.m., Thursday, April 10, 2014 by Susan Odom, Chairman
- Members Present Susan Odom, PhD, RN, Chairman, Moscow
Vicki Allen, RN, Pocatello
Jill Howell, RN, Jerome
Whitney Hunter, Consumer Member, Boise
Chris Jenkins, RN, Homedale
Jan Moseley, RN, Coeur d'Alene
Carrie Nutsch, LPN, Jerome
Rebecca Reese, LPN, Coeur d'Alene
Clayton Sanders, APRN, CRNA, Boise
- Staff Present Sandra Evans, RN, Executive Director
Annabeth Elliott, RN, Director of Investigations
Kathleen Pollard, RN, Director for Alternative Programs
Annie Cope, Customer Service Representative
Roger Gabel, Deputy Attorney General
Shasta Kilminster-Hadley, Deputy Attorney General
- Introductions and Welcome The Chair welcomed faculty and students from ITT Technical Institute nursing program and other guests.
- Adoption of Consent Agenda Motion The following items were removed from the Consent Agenda for consideration on the Business Agenda: Report of attendance at the NCSBN Executive Officer Forum III, March 24-25, 2014 in Chicago, IL; Consent/Stipulation Agreement for Maribeth Campbell, RN—Case #13-016. The Consent Agenda was adopted as revised to include:
A. Communication

1. Approval of Board Meeting Minutes – January 9-10, 2014
 2. 3rd Quarter Environmental Scan
- B. Governance/Organization
1. Reports of meeting attendance
 - a. Idaho Coalition on Nursing (ICON), Boise, ID, January 17, 2014
 - b. National Council of State Boards of Nursing (NCSBN) Institute of Regulatory Excellence, San Diego, CA, January 28-30, 2014
 - c. NCSBN APRN Grandfathering World Café, Chicago, IL, February 11, 2014
 - d. Nurse Licensure Compact Administrators (NLCA), Kansas City, MO, March 9, 2014
 - e. NCSBN Leadership Day, Kansas City, MO, March 10, 2014
 - f. NCSBN Mid-Year Meeting, Kansas City, MO, March 11-12, 2014
 - g. National Organization of Alternative Programs (NOAP), San Diego, CA. March 25-28, 2014
 2. Quarterly updates
 - a. Special Projects/Initiatives
 - b. NCSBN Update
 - c. Nurse Licensure Compact
 3. Board Development: “10 Essential Strategies for Leaders Living in a Complex World” by Joy Goldman
 4. Board Approval of Nurse Licensure Compact Administrators annual fee of \$6,000.00 for 2014
 5. Report of the 62nd Idaho Legislature, 2nd Regular Session (provided by Nurse Leaders of Idaho (NLI))
- C. Practice
1. Letter from a constituent addressing Board revised administrative rules, IDAPA 23.01.01.401, 460 and 490
- D. Licensure/Certification
1. Non-routine Applications, 3rd Quarter Report
 2. Licensure by Equivalence, 3rd Quarter Report
 3. Idaho Board APRN Consensus Flyer
- E. Education
1. Extended continued approval/provisional approval to the following programs for the period ending July 1, 2015:
 - a) College of Southern Idaho Practical Nursing
 - b) Lewis-Clark State College Practical Nursing
 - c) College of Western Idaho Registered Nursing
 - d) Idaho State University Associate Degree Registered Nursing
 - e) ITT Technical Institute Associate Degree Registered Nursing (provisional)
 2. Update from BYU-Idaho

**NEW BUSINESS
COMMUNICATION**

Communication 31, 2014) of staff activities related to Communication indicating progress toward accomplishment of established benchmarks.

Open Forum Time for an open forum was provided at 9:15 a.m. on Friday, April 11, 2014. Present were Brodie Aston, LobbyIdaho, seeking daily upload of licensure information on behalf of his company's client; and Blake Haliday, graduate student and faculty at Nightingale College, seeking to secure clinical placement sites in Idaho for enrolled students. Following discussion on each of the issues present, the meeting continued as scheduled.

GOVERNANCE/ORGANIZATION

Staff Report-
Governance and
Organization The Executive Director presented the 3rd Quarter Report (January 1 – March 31, 2014) of staff activities related to Governance and Organization indicating progress toward established benchmarks, including a fund balance well above the policy standard.

Executive Director
Expense Report Rebecca Reese indicated no Executive Director expense report for the 3rd Quarter, January 1 – March 31, 2014.

Travel Approval
Motion Travel and related expenses were approved for:

1. The Executive Director and General Counsel to attend the NCSBN APRN Compact Work Group meeting, Salt Lake City, UT, April 3-4, 2014 (cost to be covered by NCSBN)
2. Two (2) staff to attend the NCSBN IT/Operations Conference, Chicago, May 13-14, 2014 (cost to be covered by NCSBN)
3. One (1) staff and two (2) Board members to attend the Citizen Advocacy Center (CAC) Public Outreach Conference, Washington, DC, May 20-21, 2014
4. Four (4) staff, to include the Board's two attorneys, to attend the NCSBN Discipline Case Management Conference, Park City, UT, June 4-6, 2014
5. Four (4) staff and up to eight (8) Board members to attend the NCSBN 2014 Annual Meeting and Delegate Assembly, Chicago, IL, August 13-15, 2014

Sexual Misconduct Committee
Report The Director for Investigations presented draft rules for consideration. Following discussion, the committee was directed to refine the draft for final approval by the Board, possibly during a teleconference meeting in June, prior to the anticipated 'Open Meeting' for public comment on proposed rules, to be held during the July Board meeting as part of the process of negotiated rulemaking.

Appointments to Appointments to the APRN Advisory Committee for positions currently

APRN Advisory Committee

held by Cathy Arvidson, APRN-CNP and Keith Davis, MD, whose terms are expiring, were deferred until the July Board meeting.

NCSBN 2014 Voting Delegates Motion

The Board designated the Vice Chair and Executive Director as 2014 NCSBN Annual Meeting voting delegates; other staff members in attendance at the meeting were designated as alternate delegates, if needed. Following discussion, staff was directed to prepare revisions to Board Governance policies for consideration at the July meeting to establish the ED and Board Chair as NCSBN voting delegates and to provide for alternates.

2014 Board Self-Assessment Motion

Susan Odom, Chair, reviewed comments received from members and the compiled results of the Board's assessment of their performance for the year. The 2014 Self-Assessment was approved with suggested editorial changes.

2014 Executive Director Assessment/Executive Session Motions

It was moved and seconded, pursuant to Idaho Code §67-2345, to convene in executive session to consider the annual performance evaluation of the Executive Director. The motion passed unanimously and the Board convened in executive session at 1:02 pm, MDT, April 10, 2014. The Executive Director was asked to remain. At 2:02 pm, MDT, April 10, 2014, the Board returned to open session. The Executive Director Annual Performance Appraisal for 2014 and compensation recommendation were accepted as discussed, a copy to be placed in the ED's personnel file.

Strategic Plan Review and 2015 Revisions Motion

Staff presented suggested revisions to Strategic Goals, Objectives and Performance Measures for FY2015-2018 for consideration. Following discussion, the revised Strategic Plan was adopted as presented. Staff was directed to finalize the plan with related benchmarks.

2015 Potential Rule Promulgation

Board Counsel presented anticipated rule promulgation for FY2015, to include

- Rules necessary for implementation of SI288a, related to sexual misconduct as grounds for discipline, and
- Rules for implementation of the RN/LPN renewal requirement for demonstrated continuous professional development/lifelong learning. Following discussion, the Board directed staff to draft the proposed rules for initiation of 'negotiated rulemaking' in July.

Staff was asked to query other Boards regarding requirements for board membership and present a report in July.

Meeting Report on NCSBN Executive Officer Forum III, Chicago, March 24-25, 2014

The Executive Director responded to questions related to the NCSBN Executive Officer Forum III, held in Chicago, March 24-25, 2014. Process of the three forums and the outcome of Forum III were discussed, including anticipated next steps to be addressed at the NCSBN Executive Officer Summit in Asheville, NC, in June.

PRACTICE

Staff Report - Practice The Executive Director presented the 3rd Quarter Staff Report (January 1- March 31, 2014) related to practice, indicating progress toward established benchmarks.

Implementation of IDAPA 23.01.01. 401. 460. 490 Staff presented ideas to support smooth implementation of rule revisions approved by the 2014 Legislature that became effective March 2014, to include FAQ's, "FAQ" to accompany 2014 LPN renewals, and development of talking points to be used during presentations. Board members suggested incorporating "pre- and post-rule" scenarios to assist constituents in understanding the impact of the changes.

DISCIPLINE/ALTERNATIVES TO DISCIPLINE

Staff Report - Discipline/Alternatives to Discipline The Director for Investigations presented the 3rd Quarter Report (January 1, –March 31, 2014) of staff activities related to Discipline and Alternatives to Discipline indicating progress toward accomplishment of established benchmarks.

PRN Advisory Committee Report Motion Jill Howell, RN, Chair of the Program for Recovery Nurses Advisory Committee (PRNAC), presented the report of the PRN Advisory Committee meeting held March 14, 2014. As a result of their review of individual cases, the Committee referred three (3) cases to the Board with the recommendation that the Board take disciplinary action due to non-compliance with terms and conditions of their monitoring contracts. In addition, the Advisory Committee completed their Annual Self-Assessment indicating positive performance in addressing their charge. Following discussion, the report was accepted.

Disciplinary Case In-Service Roger Gabel, Board Counsel, presented a discipline case study related to action taken by the ID Board of Medicine for review and discussion.

Non-Contested Cases:

Motion to Enforce: Monica Ables. LPN Case #13-022 Motion Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 13-022, for consideration. The Board took action to adopt the Findings of Fact, Conclusions of Law and Final Order to revoke License No. PN-15035, issued to Monica Jo Ables f/k/a Monica Jo Tracy. Ms. Ables may not apply for reinstatement for a period of two (2) years from entry of the Order, and after having met requirements set forth in the Order.

Voluntary Surrender: Sara Dees. LPN. Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 13-140, for consideration. The Board took action to adopt the Findings of Fact,

Case #13-140
Motion Conclusions of Law and Final Order to revoke License No. PN-14977, issued to Sara Dees. Ms. Dees may not apply for reinstatement for a period of two (2) years from entry of the Order, and after having met requirements set forth in the Order.

Voluntary Surrender:
Adam Fuller, LPN,
Case #13-098
Motion Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 13-098, for consideration. The Board took action to adopt the Findings of Fact, Conclusions of Law and Final Order to revoke License No. PN-12088, issued to Adam Jason Fuller. Mr. Fuller may not apply for reinstatement for a period of two (2) years from entry of the Order, and after having met requirements set forth in the Order.

Voluntary Surrender:
Grace Perez, LPN,
Case #14-016
Motion Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 14-016, for consideration. The Board took action to adopt the Findings of Fact, Conclusions of Law and Final Order to revoke License No. PN-14996, issued to Grace Alta Perez. Ms. Perez may not apply for reinstatement for a period of two (2) years from entry of the Order, and after having met requirements set forth in the Order.

Alternative Program
Non-Compliance:
John Bertagnolli, RN,
Case #13-097
Motion Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 13-097, for consideration. The Board took action to adopt the Findings of Fact, Conclusions of Law and Final Order to revoke License No. N-38218, issued to John David Bertagnolli. Mr. Bertagnolli may not apply for reinstatement for a period of two (2) years from entry of the Order, and after having met requirements set forth in the Order.

Alternative Program
Non-Compliance:
Jody Taylor, RN,
Case #13-071
Motion Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 13-071, for consideration. The Board took action to adopt the Findings of Fact, Conclusions of Law and Final Order to revoke License No. N-41204, issued to Jody Lynn Taylor. Ms. Taylor may not apply for reinstatement for a period of two (2) years from entry of the Order, and after having met requirements set forth in the Order.

Alternative Program
Non-Compliance:
Gena Romero-Page,
RN, Case #12-117
Motion Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 12-117, for consideration. The Board took action to adopt the Findings of Fact, Conclusions of Law and Final Order to revoke License No. N-41473, issued to Gena Page a/k/a Romero. Ms. Romero-Page may not apply for reinstatement for a period of two (2) years from entry of the Order, and after having met requirements set forth in the Order.

Alternative Program
Non-Compliance:
Dannette Stroschein,
RN, Case #12-017
Motion Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 12-017, for consideration. The Board took action to adopt the Findings of Fact, Conclusions of Law and Final Order to revoke License No. N-23931, issued to Dannette Patrice Stroschein. Ms. Stroschein may not apply for reinstatement for a period of two (2) years from entry of the Order, and after having met requirements set forth in the Order.

Alternative Program
Non-Compliance:
Dawn Pearson, RN, Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 12-128, for consideration. The Board took action to decline the proposed action and allow Ms. Pearson to continue participation in the Program for Recovering

Case #12-128
Motion

Nurses (PRN). Upon notice of any non-compliance with the terms of her monitoring contract, staff is directed to refer the case to the Board for recommended disciplinary action without the need for further review by the PRN Advisory Committee.

Alternative Program
Non-Compliance
Case Update:
Christine Blum, RN,
Case #00-042

The Director for Alternative Programs provided an update on Case #00-042 indicating Ms. Blum was issued a non-practicing restriction on her license to practice on 12/04/13, consistent with a previous decision of the PRNAC in 2001.

Violation of Rein-
Statement Order:
Caryn Wiersma, RN,
Case #03-001
Motion

Shasta Kilminster-Hadley, Board Prosecutor, presented Case No. 03-001, for consideration. The Board took action to adopt the Findings of Fact, Conclusions of Law and Final Order to revoke License No. N-17922, issued to Caryn F. Wiersma. Ms. Weirsma may not apply for reinstatement until such time that she can demonstrate not less than five (5) years of continuous sobriety and after having met requirements set forth in the Order.

Practice Remediation
Program Update

The Director for Alternative Programs provided an update on progress toward establishing the Practice Remediation Program (PRP); staff trial use of the North Carolina Board of Nursing "Complaint Evaluation Tool" for assessment of disciplinary complaints to help determine appropriate referral to the PRP; and next steps for program implementation.

Stipulation and
Consent Order:
Maribeth Campbell,
RN, Case #13-016
Motion

Shasta Kilminster-Hadley, Board Prosecutor, presented the Stipulation and Consent Order for Case No. 13-016, for consideration. The Board took action to approve the Stipulation whereby License No. N-32443, issued to Maribeth Kristene Campbell, is placed on probation for a minimum of three (3) years or until the licensee completes all terms of the Stipulation.

LICENSURE/CERTIFICATION

Staff Report -
Licensure/Certifica-
tion

The Executive Director presented the 3rd Quarter Staff Report (January 1– March 31, 2014) of activities related to licensure, indicating progress toward accomplishment of established benchmarks.

Non-Routine Appli-
Cations:

Request for
Reconsideration:
Satu Woodhouse,
APRN-CNS
Motion

Board members reviewed the request from Satu Woodhouse, RN, APRN, CNS, for reconsideration of the staff decision to deny issuance of a license to practice as an APRN, CNP. Following a review of information provided, the Board took action to deny the request to issue a license to practice as an APRN, CNP to Satu Woodhouse based on failure to meet established requirements for current national certification in the APRN, CNP role.

Petition for
Reinstatement:
Jan Sund.

The Director for Investigations presented information on Case No. 09-052 for consideration. Following discussion, the petition was deferred pending receipt of additional information relevant to the case.

Case #09-052

Petition for
Reinstatement:
Dotti Roberts,
Case #07-056
Motion

The Director for Investigations presented information on Case No. 07-056 for consideration. Following discussion, the Board took action to deny the on the petition for reinstatement of License No. N-28500, submitted by Dotti Roberts f/k/a Atkins based the applicant's failure to provide sufficient evidence of having met terms and conditions for reinstatement of licensure included in the initial Board Order.

Petition for
Reinstatement:
Jamie Spaulding,
Case #06-062
Motion

The Director for Investigations presented information on Case No. 06-062 for consideration. Following discussion, the Board took action to reinstate license number PN-13021 with limitations to include:

- 1) Completion of terms and conditions for licensure following absence from practice for a period of longer than three (3) years as defined in Board policy;
- 2) Monthly written performance evaluations indicating nursing competence from an RN supervisor to be submitted directly to the Board for twelve (12) consecutive months;
- 3) Monthly self-evaluations submitted directly to the Board for twelve (12) consecutive months;
- 4) Assume no "charge nurse" responsibilities until 1, 2 and 3 above have been completed

Review of Board
'Out of Practice'
Policy VIII-2

The Executive Director presented Board Licensure Policy VIII-2, "Applicants Who Have Been Out of Active Nursing Practice", for review. Board members requested additional information prior to suggesting revisions to the policy to include:

- Results/recommendations garnered from related nursing research
- Indication of what other disciplines require of licensees
- Relevance of the policy to continuous professional development/lifelong learning
- Information from IALN on the effectiveness of the RN/LPN refresher programs offered through that organization

EDUCATION

Staff Report -
Education

The Executive Director presented the 3rd Quarter Staff Report (January 1 – March 31, 2014) of activities related to education, indicating progress toward accomplishment of established benchmarks.

UAP Training
Program Approval

The Executive Director reported on her meeting with representatives from the Idaho Department of Health and Welfare, Bureau of Facility Standards (DH&W) and the Division of Professional-Technical Education (DPTE)

during which each agency's responsibilities/authorities related to UAP training were discussed.

OTHER BUSINESS

Governance
Committee
Meeting Report

The Governance Committee reported on their meeting held the afternoon of Thursday, April 10, 2014, during which they discussed the status of 2014 Board self-assessment and assessment of performance of the Executive Director as well as final preparations for the 2014 Board Business Retreat to be held on May 30, 2014 in Boise. The Board directed staff to finalize the Retreat agenda and distribute the 'call to meeting'.

Licenses Issued

Under the responsibilities delegated to the Executive Director, professional and practical nurse licenses were issued by interstate endorsement, examination, and reinstatement to the following persons since the January 9-10, 2014 meeting of the Board. See attached.

Under responsibilities delegated to the Executive Director, advanced practice registered/professional nurse licenses were issued to the following persons since the January 9-10, 2014 meeting. See attached.

Adjournment

The meeting adjourned at 3:55 p.m. April 11, 2014.



Chairman



Vice-Chairman