

**IDAPA 23  
TITLE 01  
CHAPTER 01**

**IDAPA 23 - BOARD OF NURSING**

**23.01.01 - RULES OF THE IDAHO BOARD OF NURSING**

**061. CONTINUED COMPETENCY REQUIREMENTS FOR RENEWAL OF AN ACTIVE LICENSE.**

**01. Learning Activities or Courses.** In order to renew an active LPN or RN license, a licensee shall complete or comply with at least two (2) of the following learning activities or courses within the renewal period:

( )

**a. Current specialty certification by a national certifying organization recognized by the Board;**

( )

**b. Completion of a minimum of two (2) semester credit hours of post-licensure academic education relevant to nursing practice, offered by a college or university accredited by an organization recognized by the U.S. Department of Education;**

( )

**c. A Board-approved refresher course in nursing;**

( )

**d. Completion of nursing-related publication as the author or co-author during a renewal cycle;**

( )

**e. Teaching or developing a nursing-related course resulting in no less than two (2) semester hours of college credit, a fifteen (15)-week course, or specialty certification;**

( )

**f. Teaching or developing nursing-related continuing education course(s) for up to thirty (30) contact hours;**

( )

**g. Two hundred (200) hours of active practice as a nurse;**

( )

**h. Participation in or presentation of thirty (30) hours of workshops, seminars, conferences, or courses relevant to the practice of nursing and approved by an organization recognized by the Board to include, but not limited to:**

( )

**(i) A nationally recognized nursing organization;**

( )

**(ii) An accredited academic institution;**

( )

**(iii) A provider of continuing education recognized by another board of nursing;**

( )

**(iv) A provider of continuing education recognized by a regulatory board of another discipline; or**

( )

**(v) A program that meets criteria established by the Board;**

( )

i. Thirty (30) hours of participation in related professional activities including, but not limited to, research, published professional materials, teaching (if not licensee's primary employment), peer reviewing, precepting, professional auditing, and service on nursing or healthcare related boards, organizations, associations or committees. ( )

**02. APRN Continued Competency Requirements.** Registered nurses who also hold an active license as an APRN shall only meet the requirements of Section 300 of these rules. ( )

**03. First Renewal Exemption.** A licensee is exempt from the continued competency requirement for the first renewal following initial licensure by examination or endorsement. ( )

**04. Extension.** The Board may grant an extension for good cause for up to one (1) year for the completion of continuing competency requirements upon written request from the licensee at least sixty (60) days prior to the renewal date. Such extension shall not relieve the licensee of the continuing competency requirements. ( )

**05. Beyond the Control of Licensee Exemption.** The Board may grant an exemption for all or part of the continuing competency requirements due to circumstances beyond the control of the licensee such as temporary disability, mandatory military service, or officially declared disasters. ( )

**06. Disciplinary Proceeding.** Continued competency activities or courses required by Board order in a disciplinary proceeding shall not be counted as meeting the requirements for licensure renewal. ( )

**062. DOCUMENTING COMPLIANCE WITH CONTINUED COMPETENCY REQUIREMENTS.**

**01. Retention of Original Documentation.** All licensees are required to maintain original documentation of completion for a period of two (2) years following renewal and to provide such documentation within thirty (30) days of a request from the Board for proof of compliance. ( )

**02. Documentation of Compliance.** Documentation of compliance shall be as follows: ( )

**a. Evidence of national certification shall include a copy of a certificate that includes the name of licensee, name of certifying body, date of certification, and date of certification expiration. Certification shall be initially attained during the licensure period, have been in effect during the entire licensure period, or have been recertified during the licensure period.** ( )

**b. Evidence of post-licensure academic education shall include a copy of the transcript with the name of the licensee, name of educational institution, date of attendance, name of course with grade, and number of credit hours received.** ( )

**c. Evidence of completion of a Board-approved refresher course shall include written correspondence from the provider with the name of the licensee, name of provider, and verification of successful completion of the course.** ( )

**d. Evidence of completion of a nursing project or research shall include an abstract or summary, the name of the licensee, role of the licensee as principal or co-principal investigator, date of completion, statement of the problem, research or project objectives, methods used, and summary of findings.** ( )

**e. Evidence of authoring or co-authoring a published nursing-related article, paper, book, or book chapter, shall include a copy of the publication to include the name of the licensee and publication date.** ( )

**f. Evidence of teaching a course for college credit shall include documentation of the course offering indicating instructor, course title, course syllabus, and the number of credit hours. Teaching a particular course may only be used once to satisfy the continued competency requirement unless the course offering and syllabus has**

changed. ( )

**g.** Evidence of teaching a course for continuing education credit shall include a written attestation from the director of the program or authorizing entity including the date(s) of the course and the number of hours awarded. If the total number of hours totals less than thirty (30), the licensee shall obtain additional hours in continuing learning activities or courses. ( )

**h.** Evidence of hours of continuing learning activities or courses shall include the name of the licensee, title of educational activity, name of the provider, number of hours, and date of activity. ( )

**i.** Evidence of two hundred (200) hours of active practice in nursing shall include documentation satisfactory to the Board of the name of the licensee, number of hours worked during review period, name and address of employer, and signature of supervisor. If self-employed, hours worked may be validated through other methods such as tax records or other business records. If active practice is of a volunteer or gratuitous nature, hours worked may be validated by the recipient agency. ( )

### **0643. LICENSE REINSTATEMENT (NON-DISCIPLINE).**

**01. Within One Year.** A person whose license has lapsed for failure to pay the renewal fee by the specified date may apply for reinstatement within one (1) year by: (3-30-07)

**a.** Filing a completed renewal application; and (3-30-01)

**b.** Payment of the verification of records fee and the renewal fee as prescribed in Subsection 900.05 of these rules. (4-2-03)

**02. After One Year.** After one (1) year, but less than three (3) years, a person whose license has lapsed for failure to pay the renewal fee by the specified date may apply for reinstatement by: (3-30-07)

**a.** Filing a completed reinstatement application; and (3-30-01)

**b.** Payment of the fees prescribed in Subsection 900.05 of these rules; and (3-30-07)

**c.** Providing evidence satisfactory to the Board of the applicant's ability to practice safely and competently. (3-30-01)

**d.** Causing the submission of a current fingerprint-based criminal history check as set forth in Section 54-1401(3), Idaho Code. (4-7-11)

**03. After Three Years.** After three (3) years, a person whose license has lapsed for failure to timely pay the renewal fee may apply for reinstatement by: (3-30-07)

**a.** Filing a completed reinstatement application; and (3-30-07)

**b.** Payment of the fees prescribed in Subsection 900.05 of these rules; and (3-30-07)

**c.** Payment of the temporary license fee prescribed in Subsection 901.07 of these rules, if required; and (4-2-03)

**d.** Providing evidence, satisfactory to the Board, of the applicant's ability to practice safely and competently. (3-30-07)

**e.** Causing the submission of a current fingerprint-based criminal history check as set forth in Section 54-1401(3), Idaho Code. (4-7-11)

**04. Reinstatement of Emeritus License to Current Status.** A person who holds a current emeritus

- license in good standing may apply for reinstatement of the license to active and unrestricted status by: (4-2-03)
- a. Submitting a completed application for reinstatement; and (4-2-03)
  - b. Payment of the fees prescribed in Subsection 900.05 of these rules; and (3-30-07)
  - c. Providing evidence, satisfactory to the Board, of the applicant's current competency to practice. (3-30-07)

**0624. REINSTATEMENT AFTER DISCIPLINE.**

**01. Submission of Application Materials.** A person whose license has been subject to disciplinary action by the Board may apply for reinstatement of the license to active and unrestricted status by: (4-7-11)

- a. Submitting a completed application for reinstatement; and (4-7-11)
- b. Payment of the fees prescribed in Subsection 900.05 of these rules; and (4-7-11)
- c. Documenting compliance with any term and restrictions set forth in any order as a condition of reinstatement; and (4-7-11)
- d. Providing evidence, satisfactory to the Board, of the applicant's ability to practice safely and competently. (4-7-11)
- e. Causing the submission of a current fingerprint-based criminal history check as set forth in Section 54-1401(3), Idaho Code. (4-7-11)

**02. Appearance Before Board.** Applicants for reinstatement may be required to appear before the Board. (3-15-02)

**03. Evaluation of Applications.** In considering applications for reinstatement, the Board will evaluate: (3-15-02)

- a. The nature and severity of the act which resulted in discipline; (4-7-11)
- b. The conduct of the applicant subsequent to the discipline; (4-7-11)
- c. The lapse of time since discipline; (4-7-11)
- d. The degree of compliance with all terms and conditions the Board may have set forth as a prerequisite for reinstatement; (3-15-02)
- e. Any intervening circumstances that may have altered the need for compliance; (3-15-02)
- f. The degree of rehabilitation attained by the applicant as evidenced by statements sent directly to the Board from qualified people who have professional knowledge of the applicant; (11-28-84)
- g. The applicant's adherence to or violation of any applicable law or rule regulating the practice of nursing; and (4-6-05)
- h. The applicant's criminal background information as evidenced by a current fingerprint based criminal history check as set forth in Section 54-1401(3), Idaho Code. (4-6-05)

**04. Board Action Possible.** After evaluation, the Board may deny a reinstatement, grant a reinstatement, or issue a license permitting the applicant to practice nursing under specified terms and conditions. (3-15-02)

**05. Assessment of Costs.** As a condition of withdrawing, reversing, modifying, or amending a prior disciplinary order, the applicant may be required to pay all or any part of the costs incurred by the Board in the proceedings in which the order was entered. (4-7-11)

**06. Application for Reinstatement After Revocation.** Unless otherwise provided in the order of revocation, applicants for reinstatement of revoked licenses may not apply for reinstatement for a period of two (2) years after entry of the order. (3-15-02)

**~~0635.~~ -- 075. (RESERVED)**