



IDAHO BOARD OF NURSING MEETING NOVEMBER 1 & 2, 2018

<p style="text-align: center;">Location: SpringHill Suites by Marriott</p> <p>Clearwater Room, First Floor 424 East Park Center Blvd. Boise, Idaho</p>	<p style="text-align: center;">General Board Meeting Times</p> <p>November 1, 2018: 9:00 am – Conclusion of Business November 2, 2018: 8:00 am – Conclusion of Business Open Public Forum November 2, 2018: 9:15 am – 10:00 am</p>
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Notice:

- Business conducted during the Board of Nursing meeting will be continuous, advancing through the agenda as time and discussion permit.
- Portions of the meeting may be held in **EXECUTIVE SESSION** in accordance with Chapter 2, Title 74, Idaho Code.
- Agenda items that may require a vote are identified as “action items” (“→” designation) consistent with provisions of Idaho Code §74-204(4).

I.		CALL TO ORDER
		1. Roll Call
		2. Acknowledgement of Guests
		3. Declaration of Quorum
→		4. *Adoption of Consent Agenda
II.		CONSENT AGENDA

A		COMMUNICATION
→		1. *Approval of Minutes from July 26 & 27, 2018; August 10, 2018
	C9	a. July 26-27, 2018
	C18	b. August 10, 2018
	C19	2. * Trifold flyer
B		GOVERNANCE/ORGANIZATION
		1. Reports of Meeting Attendance
	C21	a. *2018 NCSBN Annual Meeting and Delegate Assembly, 8/15-17/18, Minneapolis, MN
	C23	b. *Nurse Licensure Compact Interstate Commission, 8/14/18, Minneapolis, MN; 10/9/18, by teleconference
		c. 2018 Citizen Advocacy Center (CAC) Annual Meeting, 10/16-17/18, Washington, DC
		d. ¶ 2018 International Nurse Regulator Collaborative Symposium, 10/22-23/18, Chicago, IL
		e. ¶ 2018 NCSBN Scientific Symposium, 10/24/18, Chicago, IL
		2. Quarterly Updates – 1st Quarter
	C25	a. *Special Projects
	C28	b. *National Council of State Boards of Nursing (NCSBN)
	C29	c. *Nurse Licensure Compact (NLC) Update

C31	3.	* Board Development: "Exercise Responsible Financial Stewardship," <i>The Nonprofit Chief Executive's Ten Basic Responsibilities</i> , Rick Moyers, 2012 BoardSource
C35	4.	*Federal Trade Commission Report on Occupational License Portability
C69	5.	*2018 NCSBN Commitment to Ongoing Regulatory Excellence (CORE®) Survey - Idaho
C77	6.	*Major Board of Nursing Accomplishments FY 2009-2018
C82	7.	*Idaho Alliance of Leaders in Nursing FY2018 Workforce Development Funding Accountability Report
C84	8.	*2018 Internal Controls Attestation Letter
C90	9.	*FY2018 Board of Nursing Performance Measurement Report

C.	PRACTICE
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	1.	Nurse Apprentice facilities approval
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D.	DISCIPLINE/ALTERNATIVES TO DISCIPLINE
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	1.	Consent/Stipulation Agreements: None
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E	LICENSURE/CERTIFICATION
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C95	1.	*Non-Routine Applications Report – 1st Quarter
	2.	Licensure by Equivalence
C97	a.	*Report – 1st Quarter
	b.	Applications for Licensure by Equivalence – None to be presented

F	EDUCATION
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C98	1.	*NIC Clinical Adjunct Faculty approval
C99	2.	*CSI Education Program Administration change
C103	3.	*BYUI Education Program Administration change

III	NEW BUSINESS
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A.	COMMUNICATION
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5	1.	*Staff Report – 1 st Quarter – Communication
11	2.	Open Forum – 11/2/18, 9:15-10:00 am

B.	GOVERNANCE/ORGANIZATION
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15	1.	*Staff Report – 1st Quarter – Organization
21	a.	* Quarterly Statistics
23	b.	* Finance Statement
	c.	ƒ Financial Forecast
25	d.	Business Systems Update
→ 27	2.	Expense Oversight Report Jennifer Hines-Josephson
29	3.	ƒ FY2020 Budget Proposal
31	4.	* Staff Report –1st Quarter – Governance
→ 35	5.	Travel Approval:
	a.	NLC Strategic Planning Retreat, 11/28-29/18, Nashville, TN
	b.	Antitrust and Regulation Forum, 1/29/19, Nashville, TN

		c. NCSBN 2019 Mid-Year Meeting, 3/26-28/19, San Antonio, TX
	36	d. * FARB Federation of Regulatory Boards 1/24-27/19, New Orleans, LA
→	39	6. 2019 Pending Legislation and Rule Promulgation
	41	a. * IDAPA 23-0101-1801, Proposed Rules of the Board
		b. Board of Medicine Proposed Rules
		c. Dept. of Health and Welfare Proposed Rules
		d. NLC Adopted Rules
	49	7. IALN Workforce Development Initiatives Update (Dr. Randy Hudspeth) – Thursday, 11/1/18, 2:00 pm
→	51	8. 2019 Board Business Retreat
	53	9. Board Development - NCSBN Global Regulatory Atlas
→	55	10. F Complaint Management Policy V-13, “Appointment of General Counsel as Hearing Officer” Proposed Revision
→		11. Committee Appointments
	56	a. * APRN Advisory Committee
	71	b. PRN Advisory Committee
	73	12. Legislation – Roles & Responsibilities, Kay Christensen, DAG – Thursday, 11/1/18, 1:00 pm
	75	13. * Use of Board Dedicated Monies
	79	14. EXECUTIVE SESSION-Pending/Imminent Litigation

C.	PRACTICE
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	83	1. * Staff Report – 1st Quarter – Practice
→	87	2. APRN Advisory Committee Report – Cathy Arvidson, APRN, CNP, Chair, Teleconference
	89	3. * Phone calls and email queries to the Board
	93	4. New and Emerging Practices
		a. RNs administering anesthesia medications
		b. RNs/LPNs administering other medications
		c. Other

D.	DISCIPLINE/ALTERNATIVES TO DISCIPLINE
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	97	1. * Staff Report, 1 st Quarter – Discipline/Alternatives to Discipline
→	113	2. F PRN Advisory Committee Report – Whitney Hunter, Chair
→	115	3. Contested Cases:
		a. *Default:
		1) * F Greenwell, Neesa, License No. P46356, Case No. 16-165
		2) * F Lawson, Jennifer, License No. P15407, Case No. 16-129
		b. Voluntary Surrender: none
		c. Alternative Program Non-Compliance: none
		d. Non-Compliance (Board Monitored): none
		e. Other: none
→	117	4. * Hearings:
		a. * Thomas, Cheri, License No. N36605/NP56607, Case No. 17-184, Hearing scheduled: Friday, 11/2/18, 10:00 am
	119	5. F Board Development & Case Study/Discussion – Karen Sheehan, Board Counsel

	121	a. * "Discussion of open meeting violation including Attorney General's opinion"
E. LICENSURE/CERTIFICATION		
	149	1. *Staff Report – 1 st Quarter – Licensure
→	157	2. Non-Routine Applications
		a. Reinstatement Following Discipline: none
→	159	3. † Board Philosophy Statement on Continuous Lifelong Learning/Professional Development
F. EDUCATION		
	163	1. * Staff Report – 1 st Quarter – Education
	167	2. * Phone calls and email queries to the Board
→	171	3. * CWI PN program – Dr. Joan Weddington, Thursday, 11/1/18, 11:00-11:30 am
	183	4. * Nightingale College update
	188	5. * Status of approved programs/NCLEX results
→	196	6. * ISU – PN program site visit
IV OTHER BUSINESS		
→	212	1. * Governance Committee Meeting & Report – November 1, 4:30 or on recess of meeting
	216	2. * Board Meeting Evaluation
		3. Next Meeting – January 31-February 1, 2019
	222	4. * Board Travel Policies and Procedures – Mindy Diehl, Financial Technician, Friday, 11/2/18, 1:00 pm
		5. Board Photo – Thursday, 11/1/18, 4:00 pm
→		6. EXECUTIVE SESSION – Consider personnel matters
V ADJOURNMENT		

BOARD APPOINTMENTS

Time	Thursday – 11/1/18	Friday – 11/2/18
8:00		Call to Order- IV.6 EXECUTIVE SESSION
8:45		
9:00	Call to Order	
9:15		OPEN FORUM
9:30		
9:45		
10:00		III.D.4.a Thomas, Cheri – HEARING
10:15		
10:30	III.C.2 Dr. Cathy Arvidson, APRN-AC Chair – Committee Report	
10:45		
11:00	III.F.3 CWI PN program – re-initiating program – Joan Weddington, Program Director	
11:15		
11:30		
11:45		
12:00	Lunch Provided – Informal Dialog	Lunch Provided – Informal Dialog
12:15		
12:30		
12:45		
1:00	III.B.12 Legislation – Roles & Responsibilities Kay Christensen DAG	IV.4 Board Travel Policies & Procedures Mindy Diehl, Financial Technician
1:15		
1:30		
1:45		
2:00	III.B.7 IALN Workforce Development Update, Dr. Randy Hudspeth	
2:15		
2:30		
2:45		
3:00		
3:15		
3:30		
3:45		
4:00	IV.5 Board Group Photo	
4:15		
4:30	IV.1 Governance Committee	TBD – Adjournment – Debrief
6:00		