



**Idaho Board of Nursing Meeting
SpringHills Suites by Marriott
Clearwater Room, First Floor
424 East ParkCenter Blvd –
Boise Idaho
October 9-10, 2014**

I. CALL TO ORDER

General Board Meeting - 9:00 AM - October 9, and 8:30 AM - October 10, 2014

Open Forum – 9:15 AM – October 10, 2014

Business conducted during the Board of Nursing meeting will be continuous, advancing through the agenda as time and discussion permit.

**Portions of the meeting may be held in Executive Session
in accordance with Chapter 23, Title 67, Idaho Code.**

II. REVIEW OF BOARD MEETING ASSESSMENT

III. CONSENT AGENDA

A. COMMUNICATION

1. *Approval of Minutes – July 17-18, 2014
2. *Environmental Scan – 1st Quarter

B. GOVERNANCE/ORGANIZATION

1. Reports of Meeting Attendance:
 - a. *Nurse Licensure Compact Administrators (NLCA) Meeting, July 15, 2014 by teleconference and August 12, 2014, Chicago, IL
 - b. *National Council of State Boards of Nursing (NCSBN) Annual Meeting/Delegate Assembly, August 13-14, 2014, Chicago, IL
 - c. † 2014 NCSBN NCLEX Conference, September 28-29, 2014, Charlotte, SC
2. Quarterly Updates – 1st Quarter:
 - a. *Special Projects Update
 - b. *National Council of State Boards of Nursing (NCSBN) Update
 - c. *Nurse Licensure Compact (NLC) Update
3. *Board Development: “7 Elements of a Compelling Leadership Vision for Change”, Dan McCarthy.
4. *FY2014 Performance Measurement Report
5. *FY2015 Mid-Year Board Self-Assessment
6. *FY2014 Internal Controls Self-Audit Attestation Letter

7. *Board Policy Revisions/Adoptions:
 - a. Licensure Policy VIII-9, "Incomplete Applications"
 - b. Licensure Policy VIII-10, "International Nurse Licensure Criteria"
 - c. Licensure Policy VIII-12, "Waiver of Fees for Military Personnel/POWs"
 - d. Licensure Policy VIII-17, "Temporary Licensure Pending Receipt of CBC Results"
 - e. Licensure Policy VIII-19, "Administrative Fining Authority and Assessment"
 - f. Licensure Policy VIII-21, "Duplicate License Certificate"
 - g. Licensure Policy VIII-22, "Use of Criminal History to Inform Licensure Decisions"
 - h. Licensure Policy VIII-24, "Determination of Eligibility for Licensure"

8. *2014 LPN Renewal

C. **PRACTICE**

No items are being presented

D. **DISCIPLINE/ALTERNATIVES TO DISCIPLINE**

1. *Board of Nursing Disciplinary Options" and "Guidelines for the Disciplinary Process"
2. Consent/Stipulation Agreements - None

E. **LICENSURE/CERTIFICATION**

1. † Non-Routine Applications Report – 1st Quarter
2. Licensure by Equivalence
 - a. *Report – 1st Quarter
 - b. *Applications for Licensure by Equivalence
 - 1) *Julie Marie Thomas, RN, endorsement
 - 2) *Angela Harrison, RN, endorsement
3. *Update on Non-Routine Licensure Case No. REN-PM0213

F. **EDUCATION**

1. *BYU-Idaho ADN Program Closure
2. *Idaho State University Faculty Plan to Meet Qualifications
3. *College of Southern Idaho LPN Curriculum Change

IV. NEW BUSINESS

A. **COMMUNICATION**

1. * Staff Report, 1st Quarter – Communication
2. Open Forum – Friday, October 10, 2014, 9:15 AM – 10:00 AM
3. *Public Hearing on Proposed Rules Docket 23-0101-1402 – Friday, October 10, 1:30-2:30 PM

B. **GOVERNANCE/ORGANIZATION**

1. * Staff Report, 1st Quarter - Governance/Organization
2. Expense Oversight Report
3. *Travel Approval:
 - a. *NCSBN Institute of Regulatory Excellence (IRE), January 13-15, 2015, Charleston, SC
 - b. NLCA Mid-Year Meeting, March 15, 2015, Louisville, KY
 - c. *NCSBN Mid-Year Meeting March 16-18, 2015, Louisville, KY
 - d. *NOAP, March 17-20, 2015, West Palm Beach, FL
4. Committee Appointments –
 - a. *APRN Advisory Committee, Nominations from Board of Medicine
 - b. *PRN Advisory Committee, Expired Terms

* Attachment enclosed † Attachment to be provided at meeting

5. † Matter Falling within the Scope of IC §67-2345 (1)(b), Employee Complaint (EXECUTIVE SESSION)
6. Board Membership – Continued Discussion
7. *FY2015 Business Retreat Planning (Tentative date – May 29, 2015)
8. Update on Proposed/Pending Rules
 - a. *Docket 23-0101-1401, Sexual Misconduct
 - b. *Docket 23-0101-1402, Continued Competency Requirements for Renewal of an Active License
9. *Requests for Rule Promulgation
10. *FY2011-13 Fiscal Audit Recommendations
11. *FY2016 Proposed Budget

C.

PRACTICE

1. *Staff Report, 1st Quarter – Practice
2. *Report and Recommendations of the Advanced Practice Registered Nurse Advisory Committee
3. Update from Practice Philosophy workgroup – Susan Odom, Chair

D.

DISCIPLINE/ALTERNATIVES TO DISCIPLINE

1. *Staff Report, 1st Quarter – Discipline/Alternatives to Discipline
2. PRN Advisory Committee Report – Jan Moseley, Chair
3. † Non-Contested Cases
 - a. Default - None
 - b. Voluntary Surrender
 - 1) Troy Nesbitt, RN, License No. N-33193, Case No. 12-095
 - c. Alternative Program – Non-Compliance
 - 1) ReBecka Tolliver, RN, License No. N-42013, Case No. 12-134
 - d. Motion to Enforce
 - 1) Gayla Money, LPN, License No. PN-14583, Case No. 12-086
4. † Other
 - a. Request for Amendment to Original Order
 - 1) Marjorie D. Smith, LPN, License No. PN-9962, Case Nos. 12-074 and 13-118
5. *Contested Cases - Hearings
 - a. Petition for Reconsideration
 - 1) Casey St. Martin, Case No. 11-098 – Hearing (Thursday, October 9, 2014, 1:30 PM)
6. *Discipline In-service

E.

LICENSURE/CERTIFICATION

1. † Staff Report, 1st Quarter - Licensure
2. Non-Routine Applications
 - a. Reinstatement Following Discipline
 - 1) Jan Sund, License No. N-15672, Case No. 09-052
 - 2) Michelle Waters, License No. N-23064, Case Nos. 04-101 and 07-027
 - 3) Kathy Wheeler (Orr), License No. PN-10913, Case Nos. 97-020 and 05-095
 - b. Other Reinstatement - None
 - c. Other – None

F.

EDUCATION

1. *Staff Report, 1st Quarter – Education
2. † BYU-Idaho – Proposed Curriculum Change to Pre-licensure Baccalaureate Program (October 10, 2014, 1:00PM)
3. Update from Education Philosophy workgroup – Susan Odom, Chair

4. *Summary of Annual Report from Approved Nursing Education Programs
5. *Summary of Annual Report from Approved CNA Programs

V.

OTHER BUSINESS

1. Report of Meeting Attendance – FARB 2014 Regulatory Law Seminar, October 3-5, 2014, Annapolis, MD
2. *Governance Committee Report
3. *Board Meeting Evaluation (July Summary and New Evaluation for October)
4. Next meeting – January 8-9, 2015

VI.

ADJOURNMENT

1. Debrief

BOARD APPOINTMENTS

| Time | Thursday –October 9, 2014 | Friday –October 10, 2014 |
|-------|---|----------------------------------|
| 8:30 | | Call to Order |
| 9:00 | Call to Order | |
| 9:15 | | OPEN FORUM |
| 9:30 | | |
| 9:45 | | |
| 10:00 | | Tentative – Cathy Arvidson |
| 10:30 | | |
| 11:00 | | |
| 12:00 | Lunch Provided – Informal Dialog | Lunch Provided – Informal Dialog |
| 1:00 | | BYU-Idaho – New Program Approval |
| 1:15 | | |
| 1:30 | Casey St. Martin – Petition for Reconsideration – Case No. 11-098 Hearing | Public Meeting – Proposed Rules |
| 2:00 | | |
| 2:30 | | |
| 3:15 | | |
| 3:30 | | |
| 4:00 | | |
| 4:30 | Governance Committee (V.1) | TBD – Adjournment – Debrief |
| 6:30 | Dinner – interested members/staff | |