

Meeting of the
IDAHO BOARD OF NURSING
Doubletree Club
475 W Park Center Blvd.
Boise, Idaho

May 3-4, 2007

MINUTES

Time and Place

A regular meeting of the Idaho Board of Nursing was held on May 3-4, 2007, in Boise, Idaho.

Presiding

Susan Odom, PhD, RN, Chairman

Call to Order

The meeting was called to order at 9:03AM, Thursday, May 3, 2007, by Susan Odom, Chairman.

Those Present
Board

Susan Odom, PhD, RN, Moscow, Chairman
Randall Hudspeth, NP, CNS, Boise, Vice-Chairman
Vicki Allen, RN, Pocatello
Janine Baxter, RN, Post Falls
Analyn Frasure, LPN, Pocatello
Linda Humphrey, Consumer, Jerome
Shirlie Meyer, RN, Meridian
Carrie Nutsch, LPN, Jerome

Staff

Sandra Evans, MAEd, RN, Executive Director
Judy Nagel, MS, RN, Associate Director
Chanel Johnson, MN, RN, Investigator
Linda Coley, Management Assistant
Roger Gabel, Deputy Attorney General

Special Guest

Kathy Apple, RN, MS, CAE, Executive Director, National Council of State Boards of Nursing. Ms. Apple presented information regarding the National Council.

Those Absent
Board

Jill Howell, RN, Jerome

Consent Agenda
Motion

The Consent Agenda was adopted with the exception of:
B-2. Termination of PBDS Agreement with St. Luke's RMC
B-3. Quarterly Performance Report
These items were presented during the regular business meeting. The Consent Agenda included information regarding the following items:

Information Exchange

- A. Approval of Minutes – February 8-9, 2007
- B. Report of meeting attendance:
 - 1. NCSBN APRN Summit, 2/26/07
 - 2. NLCA, 2/12/07 and 3/1/07
 - 3. IALN Board of Directors, 3/20/07
 - 4. NCSBN Mid-Year Meeting, 4/2-3/07 and Leadership Conference 4/1/07
 - 5. Transition of New Nurses from Education to Practice, 2/22/07

Governance/Organization

- A. Approve NLCA and NCSBN fees
- B. Quarterly Updates:
 - 1. Special Projects Update
 - 2. NCSBN Activities Update
 - 3. NLC Update
- E. State Update Report presented at Mid-Year Meeting
- F. 2007 Idaho Legislature – Final Report

Practice/Discipline

- A. Environmental Scan
- B. Changes in Healthcare Professions' Scope of Practice: Legislative Considerations

Licensure

- A. Philippine Nursing Licensure Security Summary
- B. Abstract on Multi-State Nursing Licensure Compact: Making Nurses Mobile
- C. Frequently Asked Questions – APPN & RN

Education

- A. BSU – Program changes related to NCLEX scores
- B. Apollo College – Notice of Intent to Plan a Nursing Program

Information Exchange**Open Forum**

Time for an open forum was provided at 9:15 am on Friday, May 4, 2007. There being no presentations, the meeting continued as scheduled.

**Meeting with special guest –
Kathy Apple, Executive
Director, NCSBN**

Kathy Apple, Executive Director, National Council of State Boards of Nursing, met with Board members and presented information on the National Council, including the Vision of the Council and proposed projects.

Quarterly Performance Report

Sandra Evans, Executive Director presented the Quarterly Performance Report. In response to the discussion, Ms. Evans reported that with the processing of professional nurse licensure renewals for the 2007-2009 renewal period,

the free-fund balance is expected to increase significantly by close of the fiscal year.

Termination of PBDS Agreement

St. Luke's Regional Medical Center has notified the Board that they will terminate the contract between the Board and St. Luke's RMC for assessment of nurses using the PBDS program. The termination is effective May 13, 2007, consistent with contract terms requiring 60-days notice prior to termination.

Executive Officer Compensation/Succession Philosophy

Governance/Organization

The Board discussed draft copies of Philosophies and policies on Executive Director Compensation and Succession. Discussion by Board members resulted in the request for revised documents to be presented at the July meeting.

2007 Board Self-Assessment

Mary Ellen Grobe, Contractor, was present to facilitate the Board's Self-Assessment. A review of the Quarterly Performance Report was discussed in assisting the Board with the Assessment. Discussion focused on Board accomplishment of their ends, goals and strategic objectives.

Executive Director Annual Assessment and compensation decision - EXECUTIVE SESSION

A motion was made and carried to enter into an executive session to discuss the annual assessment of the executive director and to discuss compensation adjustment. The executive session was held from 12:25 PM and was completed at 1:20 PM. Following their return from executive session, a motion was made and carried to accept the evaluation of the Executive Director and to award an increase in salary of 6% for exemplary performance.

Revisions to the Strategic Plan Motion

Sandra Evans presented the proposed revisions to the Board's Strategic Plan. Following their review, a motion was made and carried, to adopt the revised plan for FY 2008, July 2007 - June 2011. The Board asked to receive a copy of the revised plan when completed.

APPNAC Appointments Motion

Board members reviewed the nominations for positions on the Advanced Practice Professional Nurse Advisory Committee. Following review of the nominees' information, a motion was made and carried, to reappoint the following individuals to terms on the Advisory Committee:

Carmen Stolte, NP – to a term ending June 30, 2009
 R. Scott French, MD – to a term expiring June 2009
 Richard Maggard, RPh – to a term expiring June 2009

Development of Rules for the
 Medication Aide (MA-C)
 Motion

Staff was directed to begin the process of developing rules for the Medication Aide (MA-C) for legislative review in January 2008. Using the process of ‘negotiated rulemaking’, staff was directed to involve representatives from the following, among others:

Health Care Association
 H & W Bureau of Facility Standards
 Division of Medicaid
 Division of Professional Technical Education
 Idaho Alliance of Leaders in Nursing
 Assisted Living Organization
 Idaho Nurses Association
 Other organizations as necessary

Revision of Rules – 2008
 Motion

Staff was directed to begin the process of rule review and revision, including reviewing the Practice Rules as part of their on-going scheduled rules review. A motion was made and carried, to appoint Carrie Nutsch, LPN, as a member of the Rules Review Committee to join Susan Odom, Randy Hudspeth and Shirlie Meyer in addition to staff members.

Travel/Meeting approval:
 Motion

A motion was made and carried, to approve the travel and related expenses for the following:

- a. 2007 NCLEX Invitational – 9/24/07 – Chicago, IL – Approval of attendance by Janine Baxter and Judy Nagel.
- b. CLEAR 2007 Annual Conference – 9/6-8/07, Atlanta, GA – Approval of attendance by two representatives: Board members and/or Staff.

Practice/Discipline

Report of APPN AC
 Meeting

Scott French, MD, Chair, provided a report by teleconference of the April 30, 2007 meeting of the Advanced Practice Professional Nurse Advisory Committee. There were no recommendations from the committee requiring Board action. Following completion of Dr. French’s report, action was taken to accept the report.

Report on Targeted Practice
 Audit – Meeting with Judy
 Farnsworth

Judy Farnsworth provided an update on the 2005 APPN Targeted Practice Audit. Dr. Farnsworth will finalize the report to the Board. Judy Nagel will serve as liaison

between Judy Farnsworth and Carol Ashton at I.S.U. relative to findings resulting from the project. The final report will be presented to the Board upon its completion.

Report of PRN Committee Meeting

On behalf of Jill Howell, Chair, Sandra Evans, Executive Director, presented a report of the meeting of the Advisory Committee of the Program for Recovering Nurses held on April 27, 2007. The Board members reviewed the significant activities of the Committee including the recommendations for disciplinary action for the nurse reported as non-compliant with monitoring conditions.

Following Ms. Evan's report, the Board accepted the report, and recommendations of the Committee.

Karl Klein, deputy attorney general, presented the following cases. Following their consideration, they took the following action:

Default Case –
Loralie Strander
Motion

Loralie Strander - PN-10364 - Case 06-049- Adopted the Findings of Fact and Conclusions of Law and issued an Order of Revocation.

Default Case –
Rhonda Drake
Motion

Rhonda Drake - N-25088 - Case 06-068- Adopted the Findings of Fact, Conclusions of Law and issued an Order of Revocation based on Default.

Default Case –
Lauren Ruland
Motion

Lauren Ruland - N-35239 - Case 06-069- Adopted the Findings of Fact, Conclusions of Law and issued an Order of Revocation based on Default.

Consent Agreements
Lori Scoffield
Motion

Lori Scoffield - N-34070 - Case 06-059 - Accepted the Stipulation and Consent Order for voluntary surrender of the license, enrollment in the Program for Recovering Nurses, and continued total compliance with Montana's requirements for monitoring.

Jennifer Burlingame
Motion

Jennifer Burlingame - PN-7495 - Case 06-061 - Accepted the Stipulation and Consent Order for suspension of licensure.

Other
Randy Butler
Motion

Randy Butler - N-27287 - Case 06-023 - Adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation based on voluntary surrender of license.

Jane Dolores Bond
Motion

Jane Dolores Bond - PN-8705 - Case 98-034- Adopted the Findings of Fact, Conclusions of Law and issued an Order of Indefinite Suspension.

Mary Brown
Motion

Mary Brown - N-18182 - Case 06-074- Adopted the Findings of Fact, Conclusions of Law and issued an Order of Revocation based on voluntary surrender of license. Randy Hudspeth abstained from the vote.

Ellen Ruhter
Motion

Ellen Ruhter - N-28678 - Case 05-073- Adopted the Findings of Fact, Conclusions of Law and issued an Order of Revocation based on voluntary surrender of license.

Contested Case - Hearing
Jamie Stevens
Motion

Jamie Stevens - PN-13021 - Case 06-062 - A hearing was held during which the licensee did not appear. Karl Klein, Prosecuting Attorney, presented the Board's case. Following their review, action was taken to indefinitely suspend the license. Prior to consideration of reinstatement, Ms. Stevens must show evidence of: fitness to practice, terms of the court-ordered probation are completed, and results of all evaluations completed at the direction of the court.

Licensure

Non-Routine Applications -
EX-050701 - Darren
Motion

Board members reviewed the information presented on behalf of the applicant, Darren, Case EX-050701. Following discussion, a motion was made and carried, that:

- A. The temporary license be extended for one year with conditions. Following completion of the one-year period and compliance with monitoring conditions, issue a renewable LPN license without further conditions.

Non-Routine Applications -
EX-050702 - Michele
Motion

Board members reviewed the information presented on behalf of the applicant, Michele, Case EX 050702. Following discussion, a motion was made and carried, that: A renewable license be issued after she passes NCLEX on condition that the license be voluntarily surrendered and she agree to continue in the PRN monitoring program through the remainder of her current contract with PRN. Upon surrender of her newly-issued RN license, a limited RN license valid until January 2, 2008, will be issued with the same conditions currently in place.

Non-Routine Applications -
RE-050701 - Charles Powell
Motion

Board members reviewed the information presented on behalf of the applicant, Charles Powell - Case RE-050701. Following discussion, a motion was made and carried, that: The application for licensure be denied as a result of

habitual use of alcoholic beverages and conviction(s) of acts substantially related to nursing practice.

Non-Routine Applications -
Tammy Lee -
Case 07-012
Motion

Board members reviewed the information presented on behalf of the applicant, Tammy Lee - PN-8208 - Case 07-012, who was requesting reinstatement of licensure following failure to renew. Following discussion, a motion was made and carried, that: The Board issue an Order of Denial of Reinstatement based on conviction of a felony and failure to disclose.

Education

BSU Masters Degree
Program

Dr. Ingrid Brudenell and Dr. Pam Springer met with the Board to discuss the Masters Degree in Nursing Programs in public health nursing to be administered by Boise State University. The programs, MSN and MN, will have a population emphasis in public health nursing. The three-year, part-time program will begin August 2007 to graduate students in Spring 2010.

ISU - Post masters
Certificate in Nursing -
Carol Ashton
Motion

Dr. Carol Ashton, Chair, Idaho State University, met with the Board to discuss the Associate Degree to Master's Degree program. Upon completion of the program, the student earns both the Baccalaureate and Master's degree. Dr. Ashton also presented information on the post-master's certificate in Nursing. Following her presentation: a motion was made to approve the Post Master's Certificate program at Idaho State University as meeting the Board's requirement for a Master's Degree with a major in Nursing for faculty in nursing programs preparing graduates for professional nurse licensure.

Request for Approval of
Post MSN Certificate

Ms. Brinkerhoff was granted approval of her request for acceptance of the Post Masters Degree program as meeting the Board's requirement for a Master's Degree with a major in Nursing, based on the Board's prior motion.

Continuing Program Approval:

The Board granted continuing program approval for the following periods contingent on continued national accreditation:

- a. BYU-Idaho – BSN Program to June 30, 2015
- b. NNU – BSN Program to June 30, 2015

Other Business

INA Anniversary

The Idaho Nurses Association is celebrating their 100th Anniversary in 2009; the Board will join in their celebration and also conduct a Board of Nursing 100th Anniversary celebration in 2011. Staff was authorized to accept former Board member, Alyce Sato’s offer to develop a “Board History” document for the 2011 celebration. Dr. Sato is a former member and chair of the Board.

Executive Director Travel Expenses

Linda Humphrey, Consumer Member, presented information on the Executive Director’s Travel Expenses for January 1 – April 30, 2007. The report was accepted as presented.

Board Meeting date change

The July Board meeting dates were changed to July 23-24, 2007.

Licenses Issued

Under the responsibilities delegated to the Executive Director, professional and practical nurse licenses were issued by interstate endorsement, examination, reinstatement and emeritus to the following persons since the February 8-9, 2007, meeting of the Board. See pages: 3521-3527.

Under the responsibilities delegated to the Executive Director, advanced practice professional nurse licenses were issued to the following persons since the February 8-9, 2007, meeting of the Board. See page: 3528.

Adjournment Motion

A motion was made and carried that the meeting be adjourned. Meeting adjourned at 2:10 PM, Friday, May 4, 2007.

Chairman

Vice-Chairman