

Meeting of the  
IDAHO BOARD OF NURSING  
Hyatt Place  
925 N Milwaukee Street  
Boise, Idaho

January 24-25, 2008

## MINUTES

Time and Place

A regular meeting of the Idaho Board of Nursing was held on January 24-25, 2008, in Boise, Idaho.

Presiding

Susan Odom, PhD, RN, Chairman

Call to Order

The meeting was called to order at 9:05 AM, Thursday, January 24, 2008, by Susan Odom, Chairman. Jan Edmonds, Director for Professional Compliance, was introduced to Board members.

Those Present  
Board

Susan Odom, PhD, RN, Moscow, Chairman  
Randall Hudspeth, NP, CNS, Boise, Vice-Chairman  
Vicki Allen, RN, Pocatello  
Janine Baxter, RN, Post Falls  
Jill Howell, RN, Jerome  
Linda Humphrey, Consumer, Jerome  
Shirlie Meyer, RN, Meridian  
Carrie Nutsch, LPN, Jerome  
Rebecca Reese, LPN, Post Falls

Staff

Sandra Evans, MAEd, RN, Executive Director  
Judy Nagel, MS, RN, Associate Director  
Jan Edmonds, MSN, RN, Dir. for Professional Compliance  
Linda Coley, Management Assistant  
Roger Gabel, Deputy Attorney General  
Karl Klein, Deputy Attorney General

Consent Agenda  
Motion

The following item was removed from the Consent Agenda: Special Projects Update. The Consent Agenda was adopted as presented to include the following items:

***Information Exchange***

- A. Approval of Minutes – October 25-26, 2007

***Governance/Organization***

- A. 2007 Performance Report  
B. Report of Meeting Attendance  
1. CAC 2007 Annual Meeting – Seattle, WA  
10/30-31/07  
2. 2008 NCSBN IRE – Austin, TX – 1/7-9/08

3. INW Advisory Council Meeting
  4. Meeting with Board of Medicine – 12/7/07
  5. Meetings of the NLCA – 10/9/07 & 12/10/07
- C. Quarterly Updates:
1. NCSBN Activities Update
  2. NLC Update
  3. Status of Pending and Temporary Rules,  
Pending Rules

#### *Licensure*

- A. APPN Renewal - CE Audit - Final Report

#### *Education*

- B. Presumptive Approval: Chamberlain College, St. Louis, MO – AD & BS programs

### *Information Exchange*

#### Special Projects Update

Roger Gabel, Board Legal Counsel, reported on the Board's Duty to Report to HIPDB. Since voluntary surrenders are reportable to the HIPDB, the title of this process will be changed to Temporary Voluntary Surrender of Licensure to preclude the requirement to report to the national databanks, consistent with the intent of this process.

#### Open Forum

Time for an open forum was provided at 9:15 am on Friday, January 25, 2008. Karen McGee, Special Advisor and Tammy Perkins, Constituent Services, liaisons from Governor Butch Otter's office, were present to introduce themselves. Ms. McGee and Sandy Evans, Executive Director, will plan to meet on a regular basis. There being no other presentation, the meeting continued as scheduled.

### *Governance/Organization*

#### Meeting with Contractor

John Southworth, contract vendor for the Program for Recovering Nurses, met with the Board members to present information and respond to questions regarding the PRN Program. Southworth Associates was awarded the contract for monitoring services from December 2007 to December 2009.

#### Appointment of 2008 Delegates

Appointment of the 2008 voting Delegates to the National Council of State Boards of Nursing was tabled until the May meeting. Randy Hudspeth, Vice-Chair, announced his intent to run for a seat on the NCSBN Board of Directors.

#### Mid Year Meeting

Carrie Nutsch was approved, including related costs, to attend the Mid-Year Meeting to be held March 3-5, 2008 in

Chicago, Illinois. In addition to Ms. Nutsch, other attendees include Janine Baxter, Susan Odom, Sandy Evans, Judy Nagel, and Jan Edmonds.

Role of EMS Advisory Board  
Nurse Member

Dia Gainor, Chief, Bureau of Emergency Medical Services, and Catherine Mabbutt, (via telephone conference), member EMS Advisory Council, met with Board members to discuss the role of the EMS Advisory Board nurse member. Ms. Mabbutt, as a representative appointed by the Board, brings the voice of the discipline of nursing to the EMS table. Following presentation of information, staff was directed to develop the policy directing Board nominees/appointees to groups external to the Board, to regularly report to the Board. A copy of the policy will be sent to affected individuals for direction. Ms. Gainor will be invited to update the Board on a yearly basis.

Duty to Report Criminal  
Behavior

Roger Gabel presented information on the Board of Nursing's responsibility to report criminal activity of a nurse to law enforcement. At this time, there is no statutory obligation for the Board to report criminal activity. Professional staff will prepare a draft policy/position document for Board review at the next meeting.

Agency Policies

Sandy Evans presented policies regarding Criminal Background Checks Management. The Board recommended changes to the policies, that will be presented at the May meeting. Additionally, Board members recommended that a report of all non-routine applicants be submitted as part of the Quarterly Staff Report and that a tracking system be developed to determine patterns and trends related to convictions.

Expense Oversight Report  
Motion

Linda Humphrey, Consumer member, presented the report of the reimbursement/expenses for Sandra Evans, Executive Director. Following her presentation, the report was accepted.

Legislative Update

Sandy Evans presented an update on the proposed Board rules and additional bills that are before the Legislature.

***Practice/Discipline***

Report of APPN AC  
Meeting - Motion

Cathy Arvidson, PhD, Chair, provided a report by teleconference of the January 18, 2008, meeting of the Advanced Practice Professional Nurse Advisory

Committee. There were no recommendations from the committee requiring Board action.

Following Dr. Arvidson's report, action was taken to accept the report.

Report of PRN Committee Meeting

Jill Howell, Chair, presented a report of the meeting of the Advisory Committee of the Program for Recovering Nurses held on January 11, 2008. The Board members reviewed the significant activities of the Committee for the past quarter, there were no committee recommendations for Board consideration.

Following Ms. Howell's report, action was taken to accept the report.

In-service

Roger Gabel presented a sample of disciplinary cases for discussion of processes and outcomes. Included in the presentation, was clarification between processes involved with stipulated settlements versus cases that go to hearing.

Disciplinary Cases

Karl Klein, Deputy Attorney General, presented the following cases. Following their consideration, the Board Members took the following action:

Default Case  
Lori Scoffield  
Motion

Lori Scoffield - Case 06-059 - N-34070 - Adopted the Findings of Fact, Conclusions of Law and issued an Order of Revocation based on default. Ms. Scoffield must provide evidence of compliance with the previous Stipulation Agreement before consideration of reinstatement.

Default Case  
Kristi Reed  
Motion

Kristi Reed - Case - 06-025 - N-27584 - Adopted the Findings of Fact, Conclusions of Law and issued an Order of Revocation based on default.

Jill Howell abstained from the discussion and vote.

### *Licensure*

Non-Routine Applications -  
EN-080101 - Tracy  
Motion

Board members reviewed the information presented on behalf of the applicant, Tracy, Case EN-080101. Following discussion, a motion was made and carried, that:

- A. The temporary license be extended until September 1, 2012, on condition that she comply with all terms of court-ordered probation.
- B. Upon receipt of evidence of release from probation, issue a renewable license.

Non-Routine Applications -  
EX-080101 - Denver

Board members reviewed the information presented on behalf of the applicant, Denver, Case EX 080101. Following

Motion

discussion, a motion was made and carried, that:

- A. The temporary license be extended until May 15, 2008.
- B. The Board members will review his file during their May meeting for further recommendations.

Non-Routine Applications -  
EX-080102 - Travis  
Motion

Board members reviewed the information presented on behalf of the applicant, Travis, Case EX 080802. Following discussion, a motion was made and carried, that:

- A. The temporary license be extended until January 10, 2010, on condition that he comply with all terms of court-ordered probation.
- B. Upon receipt of evidence of release from probation, issue a renewable license.

Non-Routine Applications -  
Case 02-056 - Ruth  
Motion

Board members reviewed the information presented on behalf of the applicant, Ruth Goicoechea, Case 02-056, N-13824. Following discussion, a motion was made and carried, that:

- A. Authorize issuance of a limited license for 5 years with monitoring conditions.
- B. Upon expiration of limited license and satisfactory compliance with all conditions, issue a renewable license.

Non-Routine Applications

The Board directed staff to manage future non-routine applications, including decisions about licensure, and to provide a comprehensive report to the Board at each Board meeting. Licensure decisions shall be consistent with Board policies and previous decisions in similar cases, with consideration to unique circumstances, and potential risk to the public.

RN/LPN Licensure  
Equivalence  
Motion

Sandy Evans presented information on survey results from other Boards of Nursing regarding licensure by equivalence. Following discussion, a task force was appointed to include Randy Hudspeth, Vicki Allen, Carrie Nutsch and Sandy Evans to develop a policy for Board review.

Staff was authorized to draft the IDEA form and proposed change to Statute and rules to allow for licensure by equivalence.

## *Education*

Report of MA-C Curriculum  
Curriculum Approval/Status

Sandy Evans, Executive Director, reported on the status of development of the Medication Assistant-Certified Curriculum which should be available for Board review during the May meeting.

Letter from SARMC and  
SLRMC

A letter from St. Alphonsus Regional Medical Center and St. Luke's Regional Medical Center regarding clinical placement of nursing students in their individual facilities, was reviewed by Board members. They requested that representatives from the major hospitals in the Treasure Valley, nurse educator group, and Board professional staff meet to discuss this issue with the expected outcome of developing an organized educational and clinical placement plan that meets the needs of both the service and education sector.

Professional staff was directed to begin planning a meeting(s) to include educators and representatives from hospitals and nursing homes.

Lewis-Clark State College  
Curriculum Revision  
Motion

Lori Stinson, Chair, Nursing and Health Sciences, and Marilyn Heckendorn, BSN Program Director, Lewis-Clark State College, Lewiston met with the Board via teleconference to present proposed changes to the Baccalaureate Degree nursing program curriculum. Following discussion, a motion was made and carried, to approve the curriculum changes for implementation in August 2008.

Susan Odom abstained from voting on this issue.

Apollo College  
Provisional Approval  
- ADN Program  
Motion

Lois Hine, Dean, Diane Fuhrman, Program Director, and Chuck Ericson, Campus Executive Director, met with the Board members to present their request for provisional approval of the associate of science degree nursing program, and to admit students in February 2008. Following discussion, a motion was made and carried, to grant provisional approval to Apollo College to implement their Associate of Science nursing program.

Janine Baxter and Linda Humphrey abstained from voting.

## *Other Business*

Request for Survey - LPN  
Renewal  
Motion

Dr. Vivian Schrader and Dr. Shoni Davis, Boise State University, met with the Board to request the inclusion of a Survey with the LPN renewals. The survey will gather

information on ethical knowledge, perceptions and behaviors of Idaho nurses. Following their presentation, a motion was made and carried, to approve incorporation of the survey during the next two renewal cycles (LPN – 2008 and RN – 2009).

CAC Grant Proposal

Sandy Evans reported that the Board agreed to partner with the Citizen Advocacy Council in a grant proposal submitted to the NCSBN Center for Regulatory Excellence. The project will study accountability in alternative to discipline programs.

Governance Committee Report

The Governance Committee reported on objectives to be accomplished during FY 2008.

Licenses Issued

Under the responsibilities delegated to the Executive Director, professional and practical nurse licenses were issued by interstate endorsement, examination, reinstatement and emeritus to the following persons since the October 24-25, 2007, meeting of the Board. See pages: 3592-3598.

Under the responsibilities delegated to the Executive Director, advanced practice professional nurse licenses were issued to the following persons since the October 24-25, 2007, meeting of the Board. See page: 3599.

Adjournment Motion

A motion was made and carried that the meeting be adjourned. Meeting adjourned at 2:25 PM, Friday, January 25, 2008.

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Chairman

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Vice-Chairman